

STACKOIL Training Catalogue 2020 - 2021



Instructions for Use

Our Message

We are committed to the excellence of standards in quality, performance, and state of art technologies for any services we deliver for achieving our customer's goals efficiently and effectively.

Mission

STACKOIL exists to provide unique training, consultancy services for worldwide customers especially the Oil & Gas sector, depending on our talented well-educated employees in development and growth for all our stakeholders. Using the latest technologies and respecting our core values and improving the communities we are in.

Vision

To be a pioneer entity in training and consultancy service which achieves excellence in performance and quality for the services we provide.



Our Core Values

Excellence

Honesty

Integrity

Trust

Respect

Excellence, Honesty, Integrity, Trust and Respect: We honor our commitments and conduct business in a manner that promotes fairness, respect, honesty, and trust.

Focusing on our customers by having a passion for service and are committed to knowing our customer's businesses, anticipating their needs, and exceeding expectations.

Produce quality results by believing those we serve deserve excellent service, a safe productive, and healthy work environment, and quality result.



ABOUT US

We are providing industry-specific solutions for both upstream and downstream operations in the fields of: Geoscience, Drilling, Petroleum engineering, Production, Maintenance, QESH, HSSE, Asset integrity, Leadership and People capabilities specially competency assurance.

We're able to offer a much wider range of consulting services to meet different business needs.

Our courses, seminars, and workshops feature a balanced fusion of theory, practical application, and industry best practice.

We bring highly experienced specialists in all fields we serve.



WHAT WE DO

Training – Development - OD



What we do

- > STACKOIL develops offers, prepares and conducts a wide range of technical and non-technical training courses in the oil & gas, power & energy industries. Gives the right business solutions to our Stakeholders & partners through the recent updates worldwide.
- > We offer a range of training courses in technical, supporting and management functions for oil and gas, power and commercial industries.
- > Provide a detailed on the job training programs from basic to mastery professional levels.
- > Prepare a tailored training programs matching the business needs.



What we do

- > Provide technical consultations and specialized technical applications such as supply chain management, operations and maintenance strategies and operating procedures for oil and gas industry, and any other field required by our customers.
- > Provide organizations with Competency assurance management solutions CAMS to develop their employees and design an optimum technical competency development plan, man power planning and asset management plans.
- > Provide staffing and HR service to supply organizations in the oil and gas industry with skilled professionals through a highly professional recruitment process
- > Provide OD organizational Development Strategic Planning and creative thinking solutions to make the change and enhance the organizational performance.



The Training Catalogue



The training catalogue

- > The training catalogue represents an assembly of technical guide sheets. The durations and the subjects introduced can be adapted in accordance with the context and the objectives of the client.
- > Depending on your needs, you can choose a course in our training catalogue, and we propose to help you to adapt it in accordance with your objectives and your means.
- > All training programs can be developed for different skill levels depending on client's request. The basic level training can be presented as introductory (in 3 days instead of 5 as for basic course).
- > Also, any training program can be developed as an advanced or specialization level training to meet the client's specific needs and requirements.



The training catalogue

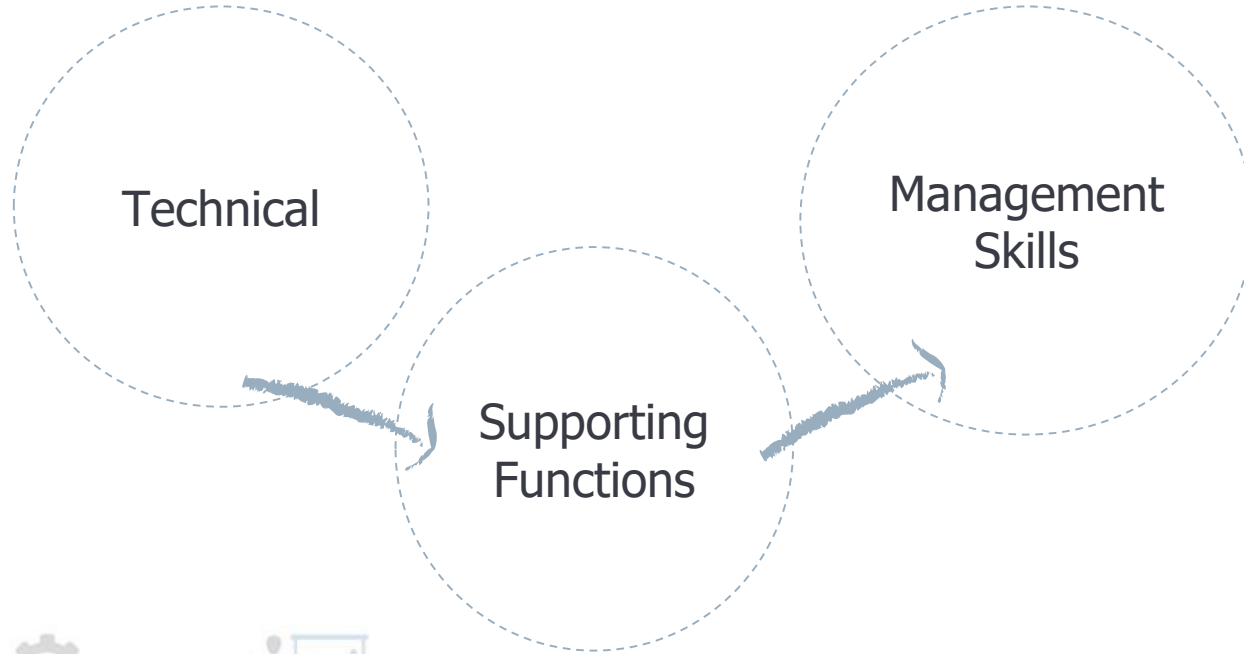
- > The duration of such training can vary from 1 to several weeks or planned out over a period.
- > All training courses can be completed by the practical application period on site.
- > In addition to the courses listed hereafter, we propose general training programs, you can receive the related catalogue upon request.
- > Contact us on: info@stackoil.net and visit our web site www.stackoil.net to get familiar about our services.



Content



content



TECHNICAL



GEOLOGY		
Course Code	Course Title	Duration Days
GEO1	Introduction to Petroleum Geology	5
GEO2	Basic Petroleum Geology	5
GEO3	Well Site Geology	5
GEO4	Quantitative Well Geology	5
GEO5	Geochemistry	5
GEO6	Carbonate Reservoirs Geology	5
GEO7	Structural Styles In Petroleum Exploration	5
GEO8	Compressional and Transgressional Structural Styles Analysis	5
GEO9	Deep Water Turbidite Depositional Structural Styles Geology	5
GEO10	Development Geology	5
GEO11	Mapping Subsurface Structures	5
GEO12	Operations Geology (Mud Logging)	5
GEO13	Production Geology For Other Disciplines	5
GEO14	Sandstone Reservoirs	5

RESERVOIR ENGINEERING

Course Code	Course Title	Duration Days
RE1	Introduction to Reservoir engineering	5
RE2	Basic Reservoir simulation	5
RE3	Gas reservoir management	5
RE4	Horizontal and multilateral wells: analysis and design	5
RE5	Integrated reservoir modeling	5
RE6	Naturally fractured reservoirs: geologic and engineering analysis	5
RE7	New opportunities in old fields	5
RE8	Oil and gas reserves evaluation	5
RE9	Oil recovery enhancement techniques	5
RE10	Reservoir characterization: a multi-disciplinary team approach	5
RE11	Reservoir fluid properties	5
RE12	Reservoir engineering for other disciplines	5
RE13	Reservoir management	5
RE14	Reservoir simulation strategies	5
RE15	Water flooding A to Z	5
RE16	Well test design and analysis	5

RESERVOIR GEOLOGY

Course Code	Course Title	Duration Days
RGEO1	Reservoir Characterization	5
RGEO2	Reservoir Characterization from Seismic to Production and Original Hydrocarbons in Place	5
RGEO3	Reservoir Characterization from Seismic to Production and Logging interpretation	5
RGEO4	3D geological Model	5
RGEO5	Reservoir for Petroleum Engineers	5



GEOPHYSICS		
Course Code	Course Title	Duration Days
GEOP1	Basic Geophysics	5
GEOP2	Introduction to Seismic Stratigraphy	5
GEOP3	Stratigraphy and basin analysis	5
GEOP4	Seismic acquisition and processing	5
GEOP5	Seismic imaging of subsurface geology	5
GEOP6	2D / 3D seismic interpretation	5



PETROPHYSICS		
Course Code	Course Title	Duration Days
PETR1	Applied rock mechanics	5
PETR2	Capillarity in rocks	5
PETR3	Coring and core analysis	5
PETR4	Foundations of Petro physics	5
PETR5	Integration of rock, log and test data	5
PETR6	Structural and stratigraphic interpretation of dimeters and borehole imaging logs	5
PETR7	Well log interpretation	5
PETR8	Applied rock mechanics	5
PETR9	Wireline formation testing and interpretation	5



DRILLING ENGINEERING

Course Code	Course Title	Duration Days
DR1	Basics of Drilling Technology	5
DR2	Introductory Course to Well Control	5
DR3	Well intervention	5
DR4	Drilling Fluids Technologies	5
DR5	Drilling Fluids Technologies & Laboratory	5
DR6	Drilling Fluids & Solids Control	5
DR7	Cementing Technologies	5
DR8	Well Completion & Workover	5
DR9	Well Control	5
DR10	Rig Mud Equipment & Mud System	5
DR11	Well Construction: Drilling Materials, Equipment & Operations	10
DR12	Well Design	5
DR13	Drilling Principles & Calculations	5
DR14	Drilling Problems Solving	5
DR15	Logging tools	5

PRODUCTION TECHNOLOGY ENGINEERING

Course Code	Course Title	Duration Days
PE1	Production Optimization Using Nodal Analysis	5
PE2	Production Systems Simulation	5
PE3	Gas Lift Optimization & Troubleshooting	5
PE4	Well Test Analysis	5
PE5	Sucker Rod Pumping	5
PE6	Gas Reservoir Engineering	5
PE7	Applied Reservoir Engineering	5
PE8	Water Injection Design & Application	5
PE9	Cased Hole Logging	5
PE10	Enhanced Oil Recovery Techniques & Screening (EOR)	5
PE11	Introduction to Hydraulic Fracturing	5
PE12	Well Completion	5
PE13	Daily Monitoring of Wells	5
PE14	Coil Tubing Technologies	5
PE15	Wireline Logging & Slickline Operations	5
PE16	Well-Head Operations	5
PE17	Electrical Submersible Pump (ESP)	5

PROCESS TECHNOLOGY

Course Code	Course Title	Duration Days
PT1	Introduction to oil and gas industry (A to Z) for technical graduates	10
PT2	Introduction to oil and gas industry for non-technical	5
PT3	Introduction to Process Hydraulics & P&ID's	5
PT4	Fundamentals of Oil & Gas Facilities	5
PT5	Introduction to Oil Processing	5
PT6	Introduction to Gas Processing	5
PT7	Natural Gas Dehydration	5
PT8	Gas Drying & Sweetening	5
PT9	Liquefied Petroleum Gas (LPG) (New)	5
PT10	Cooling & Refrigeration System Design	5
PT11	Process Fired Heaters	5
PT12	Safety Relief & Flare System Design	5
PT13	Heat Exchanger Selection, Design & Construction	5

PROCESS TECHNOLOGY

Course Code	Course Title	Duration Days
PT14	Gas plant calculations	5
PT15	Separators Filtration, Selection & Design	5
PT16	Industrial Water Conditioning	5
PT17	Air-Cooled Exchangers	5
PT18	Industrial Pollution Control	5
PT19	Water Desalination Technology	5
PT20	Waste Water Treatment & Re-Use	5
PT21	Loss Prevention Engineering	5
PT22	Fire Protection Systems (Basic)	5
PT23	Fire Protection Systems (Advanced)	5
PT24	Fundamentals of Process Hazard Analysis	5
PT25	Process Hazard Analysis (Advanced)	5
PT26	Fire Hazard Analysis & Risk Assessment (Basic)	5
PT27	Fire Hazard Analysis and Risk Assessment (Advanced)	5

PROCESS TECHNOLOGY

Course Code	Course Title	Duration Days
PT28	Fire & Gas Detection System	5
PT29	Hazard Area Classification Fundamentals	5
PT30	Process Safety Management	5
PT31	Management of Change (MOC)	5
PT32	Hazard Operability (HAZOP)	5
PT33	Flange Management	5
PT34	Pre-commissioning & Commissioning Start-up	5
PT35	Process Simulation Using PRO II	5
PT34	Process Simulation Using HYSYS	5
PT35	Aspentech HYSYS Process Simulator (Basic - Dynamics)	5
PT36	Gas plant design	5
PT37	Economics of Petroleum Production	5
PT38	Oil Dehydration & Desalting	5
PT39	Surface Development & Operations	5

MECHANICAL ENGINEERING

Course Code	Course Title	Duration Days
ME1	Pumps Technology (Basic)	5
ME2	Advanced Applications & Technologies of API Pumps	5
ME3	Diesel Engine	5
ME4	Centrifugal Compressors	5
ME5	Reciprocating Compressors	5
ME6	Vibration Analysis	5
ME7	Boiler Design & Steam Raising	5
ME8	Boiler Efficiency Improvement	5
ME9	Boiler Selection, Operation & Maintenance-Fundamentals	5
ME10	Pressure Vessels Design, Inspection & Repair	5
ME11	Heat Exchangers Mechanical Design & Maintenance	5
ME12	Tanks Design & Maintenance	5
ME13	Gas Turbine Design & Selection	5
ME14	Steam Turbine Design & Maintenance	5

MECHANICAL ENGINEERING

Course Code	Course Title	Duration Days
ME15	Cathodic Protection (CP)	5
ME16	Painting & Coating Technology	5
ME17	Corrosion Inhibitors	5
ME18	Material Selection in Petroleum Industry	5
ME19	Corrosion Control Techniques	5
ME20	Fundamentals of Low Temperature & Cryogenic Tanks	5
ME21	Design, Fabrication & Inspection of Pressure	5
ME22	Vessels According to ASME VIII DIV 1	5
ME23	Pressure Vessels & Tanks Fitness For Service	5
ME24	Assessment (API 579-1/ ASME FFS-1)	5
ME25	HVAC system Design	5
ME26	Lubricating Oils	5
ME27	Maintenance, Planning, Scheduling and Work Control	5
ME28	Mechanical Seal	5
ME29	Rotating Equipment	5

MECHANICAL ENGINEERING

Course Code	Course Title	Duration Days
ME30	Machinery Vibration Monitoring & Predictive Maintenance	5
ME31	Mechanical Seals, Selection, Installation & Troubleshooting	5
ME32	Mechanical Engineering Applications for Technicians	5
ME33	Shaft Alignment, Dynamic Balancing Techniques & Measuring Tools	5
ME34	Basics of Condition Monitoring	5
ME35	HVAC System Utilization, Operation & Effective Maintenance Strategies	5
ME36	Energy Performance Assessment of Co-generation Power Plants	5
ME37	Performance Calculations and Efficiency of Power Plants	5
ME38	Operational Flexibility & Efficiency Enhancements of Gas Turbine	5
ME39	Mechanical Engineering for Non-Mechanical Professionals	5
ME40	Gas Turbine Failure Analysis, Investigation & Diagnostics	5
ME41	Practical Hydraulic & Pneumatic System in Industrial Applications	5
ME42	Gas Turbine Best Practices Operation & Controls	5
ME43	Conventional Power Generation: Condition Monitoring & Assessment	5

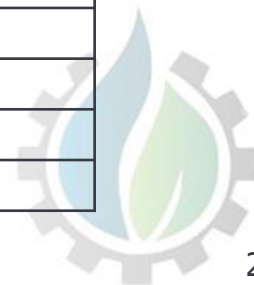
PIPING ENGINEERING

Course Code	Course Title	Duration Days
PI1	Specification for Piping Components	5
PI2	Piping Design & Fabrication	5
PI3	Basics of Piping Stress Analysis	5
PI4	Basics of Piping Dynamic Analysis	5
PI5	Fundamentals of Underground Piping Engineering	5
PI6	Valves Technology (Basic)	5
PI7	Valves Technology (Advanced)	5
PI8	Fundamentals of Piping Design	5
PI9	Advanced Piping Design	5
PI10	Subsea Pipeline Design	5
PI11	Gas Transmission & Distribution According to ASME B31.8	5
PI12	Onshore Pipeline Design	5
PI13	Welding Inspection & Quality Control Procedures	5
PI14	Non-Destructive Testing (NDT)	5
PI15	Periodic Inspection Procedures for Gas & Oil Equipment	5

ELECTRICAL ENGINEERING

Course Code	Course Title	Duration Days
EL1	Electrical Hazardous Area Classification	5
EL2	Power Protection Systems	5
EL3	Electrical Engineering & Installation	5
EL4	Electrical Pre-Installation & Installation Guidelines	5
EL5	Electrical Cabling System	5
EL6	Earthing System & Lightning Protection	5
EL7	UPS & Battery Systems	5
EL8	Fundamentals of Power System & Generation	5
EL9	Lighting System Design	5
EL10	HV & MV Circuit Breakers Inspection, Testing & Maintenance	5
EL11	Electrical Faults, Causes, Detection & Remedies	5
EL12	Electrical Wiring & Single Line Diagram	5

ELECTRICAL ENGINEERING		
Course Code	Course Title	Duration Days
EL13	Electrical Load and Energy Forecasting, Planning & Demand Side Management	5
EL14	Electrical Switchgears Safe Operation & Failure Analysis	5
EL15	Capacitors and Shunt Reactors: Operation & Troubleshooting	5
EL16	ARC Flash Hazard Analysis: Impact, Control & Safety	5
EL17	Power System Reliability & Security	5
EL18	Grounding, Bonding, Lightning & Surge Protection for Electrical Network	5
EL19	Stand-by Diesel Engine Generator, Operation & Maintenance & Troubleshooting	5
EL20	Electrical Drawing Interpretation & Applications	5
EL21	Commissioning, Testing & Start-Up of Electrical Substation	5
EL22	Electrical Distribution Network Automation & Management Systems	5
EL23	Power Cable Failure Analysis & Investigation Techniques	5
EL24	Electrical Circuit Drawings & Wiring Diagram Regulation	5



ELECTRICAL ENGINEERING		
Course Code	Course Title	Duration Days
EL25	Applied Protection Techniques & Devices in Power Systems	5
EL26	Power Transformer Condition Assessment & Life Span Extension	5
EL27	Protection & Relay Setting for Electrical Power System Elements	5
EL28	Motors and Variable Frequency Drives (Maintenance & Troubleshooting)	5
EL29	Electrical Engineering for Non-Electrical Engineers	5
EL30	Troubleshooting Matrix Applications of Electrical Equipment & Control Circuits	5
EL31	Certified Electrical Inspector	5
EL32	SCADA/EMS for Power System Dispatch Center	5
EL33	Voltage Control Regulation in Transmission & Distribution Network	5
EL34	Energy Planning: Fuel Optimization, Renewables & Reliability Standards	5
EL35	Electrical Fault Diagnosis & Preventing Cascading Blackouts	5
EL36	Diesel Engine Operation, Maintenance & Troubleshooting	5

TELECOMMUNICATIONS

Course Code	Course Title	Duration Days
TE1	Introduction to Telecommunication and Wireless Systems	3
TE2	Internetwork Packet Exchange	3
TE3	Integrated Multimedia & Sound Systems	3
TE4	Integrated Security System	5
TE5	Fiber Optic System	3
TE6	Wireless Communication	5
TE7	Repair & Strengthening of Concrete Structure	3
TE8	Structural Design of Pipe rack	3
TE9	Civil Software Application (SAP, SAFE & STAAD)	3
TE10	Equipment Foundation Design	5

CIVIL ENGINEERING

Course Code	Course Title	Duration Days
CLE1	Repair & Strengthening of Concrete Structure	3
CLE2	Structural Design of Pipe rack	3
CLE3	Civil Software Application (SAP, SAFE & STAAD)	5
CLE4	Equipment Foundation Design	5



HSE & INDUSTRIAL SAFETY

Course Code	Course Title	Duration Days
HSE1	Hazardous Material Awareness (HAZMAT)	5
HSE2	Risk Analysis	5
HSE3	Risk Assessment & Risk Management	5
HSE4	Incident/Accident Investigation & Root Cause Analysis	5
HSE5	Industrial Safety	5
HSE7	H2S & Using Breathing Apparatus	5
HSE8	Handling of Hazardous Chemical and Hydrogen Sulphide	5
HSE9	First Aid	5
HSE9	Defensive Driving	5
HSE10	Control Of Work (COW) Program	5
HSE11	Basic Fire Fighting Techniques	3
HSE12	Rigging Safety & Lifting Operations	3

HSE & INDUSTRIAL SAFETY

Course Code	Course Title	Duration Days
HSE13	HSE Leadership	3
HSE14	Confined Space Entry	3
HSE15	Construction Safety Management	5
HSE16	Working at Heights & Scaffolds	4
HSE17	Electrical Safety	4
HSE18	Excavations & Trenching Safety	2
HSE19	Welding & Cutting Operation	2
HSE20	Work Hygiene	3
HSE21	Offshore Safety	4
HSE22	Warehouse Safety	1
HSE23	Lockout & Tagout Procedures (LOTO)	1
HSE24	Hazard Communication (HAZCOM)	1

HSE & INDUSTRIAL SAFETY

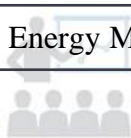
Course Code	Course Title	Duration Days
HSE27	Fall Protection	1
HSE28	Chemicals Handling	1
HSE29	Chemical Spill Awareness	1
HSE30	Oil Spill Awareness	1
HSE31	Gas Testing , level 1 & level 2	1
HSE32	Industrial water Treatment	5
HSE33	Emergency Response Planning & Crisis Management	5
HSE34	Control of Environmental pollution	3
HSE35	Environmental Monitoring & Measurements modern techniques in O&G Industry	3
HSE36	Safe Practices of Electrical Hazards	3
HSE27	Fall Protection	1
HSE28	Chemicals Handling	1

SUPPORTING FUNCTIONS

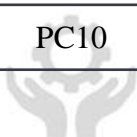


QEHS MANAGEMENT SYSTEMS

Course Code	Course Title	Duration Days
QE1	ISO 9001 Quality Management Systems	3
QE2	OHSAS 18001 Occupational Health & Safety Management Systems	3
QE3	ISO 14001 Environmental Management Systems	3
QE4	Quality Management Systems Auditing	3
QE5	Health & Safety Management Systems Auditing	3
QE6	Environmental Management Systems Auditing	3
QE7	Key Performance Indicators (KPIs)	3
QE8	Environmental Impact Assessment (EIA)	3
QE9	ISO 50001 Energy Management Systems	3
QE10	Energy Management Systems Auditing	3



PROCUREMENT		
Course Code	Course Title	Duration Days
PC1	Suppliers/Contractors Qualifications & Evaluation	5
PC2	Fundamentals of Purchasing	5
PC3	Developing Skills of Purchasing Specialists	5
PC4	Material Management Systems (MMS)	5
PC5	Stock Management & Inventory Control	5
PC6	Supply Chain Management	5
PC7	Customs Procedures	5
PC8	Procurement Management	5
PC9	Logistics Management	5
PC10	Inventory Management	5



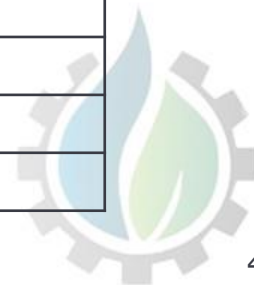
IT (INFORMATION TECHNOLOGY)

Course Code	Course Title	Duration Days
IT1	Database Concepts & Administration	5
IT2	SQL Basic	5
IT3	Microsoft Office Word 2013	5
IT4	Microsoft Office Excel 2013	5
IT5	Microsoft Office PowerPoint 2013	5
IT6	Web Logic Administration	5



HR (HUMAN RESOURCES)

Course Code	Course Title	Duration Days
HR1	Introduction to HRM	3
HR2	Interviewing Skills	2
HR3	Recruitment & Selection	2
HR4	Training Needs Assessment	3
HR5	Training Evaluation & ROI	3
HR6	Developing Skills of the Training Specialist	3
HR7	Strategic HR Management	3
HR8	Talent Management	2
HR9	Development Continuous Learning	2
HR10	Competency- Based Training	3
HR11	Performance Appraisal & Evaluation	3



FINANACE		
Course Code	Course Title	Duration Days
FIN1	Accounting for Non Accountants	3
FIN2	Accounting Terminology	3
FIN3	Financial Planning & Management	3
FIN4	Finance & Budget	3
FIN5	Asset & Portfolio Management	3
FIN6	Advanced payroll Skills	3
FIN7	Advanced Management Accounting	3
FIN8	International financial Management	3



FINANACE

Course Code	Course Title	Duration Days
FIN9	Introduction to Oil Accounting	3
FIN10	Advanced Budget	3
FIN11	Budgets & Budgetary Control	5
FIN12	Budget & Planning	5
FIN13	Operational Budgeting & Cost control"	5
FIN14	Budgeting For Human Resources	5
FIN15	Budgeting & Costing for decision Making	3
FIN16	Cost & Budget Control For Non-Financial Staff	3
FIN17	Advanced cash flow Management	3

Marketing & Business Development

Course Code	Course Title	Duration Days
MKT1	Principles of Marketing	3
MKT2	Developing an Effective Marketing Plan	3
MKT3	Measuring Customers Satisfaction	3
MKT4	Managing Customers Relations (MCR)	3
MKT5	Strategic Marketing	3
MKT6	Digital Marketing	3



MANAGEMENT SKILLS



Management Skills

Course Code	Course Title	Duration Days
MNG1	Effective Communication	3
MNG2	Body Language & Non Verbal Communication	2
MNG3	Advanced Communication Skills	2
MNG4	Effective Presentations	3
MNG5	Advanced Presentation Skills & Public Speaking	2
MNG6	Interpersonal Skills	2
MNG7	Effective Planning & Time Management	3
MNG8	Advanced Time Management	2
MNG9	Organizing, Planning & Follow-up	2
MNG10	Technical Report Writing	3
MNG11	Effective Business Writing	3
MNG12	Business & Email Etiquette	3

Management Skills

Course Code	Course Title	Duration Days
MNG13	Effective Negotiations	2
MNG14	Advanced Negotiation Skills	3
MNG15	Problem Solving & Decision Making	3
MNG16	Motivating Others	2
MNG17	Running Effective Meetings	2
MNG18	Delegation Skills	2
MNG19	Good Work Habits	3
MNG20	Supervisory Skills	2
MNG21	Dealing with Difficult People	2
MNG22	Coaching Skills	2
MNG23	Coaching Simulation	3
MNG24	Leading with Passion	3

Management Skills

Course Code	Course Title	Duration Days
MNG25	Leadership & Empowerment	3
MNG26	Situational Leadership	3
MNG27	Assertiveness & Self Assurance	3
MNG28	Innovation in the workplace	3
MNG29	Managing innovations and creating innovative Business Models	3
MNG30	Work Life Balance (WLB)	3
MNG31	The First Time Manager	3
MNG32	Anger Management	3
MNG33	Analytical Thinking	3
MNG34	Critical Thinking	3
MNG35	Developing Business Plans	3
MNG36	Training of Trainer TOT	5

Management (Concepts & Techniques)

Course Code	Course Title	Duration Days
MNT1	Introduction to Management	3
MNT2	Modern Management Concepts	3
MNT3	Managing People	3
MNT4	People Smart	3
MNT5	Crisis Management	3
MNT6	Conflict Management & Resolution	3
MNT7	Performance Management	3
MNT8	Management By Objectives (MBO)	2
MNT9	Stress Management	3
MNT10	Change Management	5
MNT11	Strategic Planning & Management	5

Management (Concepts & Techniques)		
Course Code	Course Title	Duration Days
MNT12	Creative Thinking & Brainstorming	2
MNT13	Mind-Mapping	5
MNT14	Working in Teams & Team Work	2
MNT15	Building High Performance Teams	3
MNT16	Emotional Intelligence	5
MNT17	Leading with Emotional Intelligence	3
MNT18	Global Culture, Business Ethics and Code of Conduct	3
MNT19	Business Etiquette	5
MNT20	Organizational Behavior (OB)	3
MNT21	How to manage your Manager	2
MNT22	Result Focus Initiative	3



Management (Concepts & Techniques)

Course Code	Course Title	Duration Days
MNT23	Management vs. Leadership	3
MNT24	Cognitive Behavior Therapy (CBT)	3
MNT25	Corporate Social Responsibility (CSR)	3
MNT26	Employee Citizenship and Building Loyalty	3
MNT27	Knowledge Management	3
MNT28	Information Management	3
MNT29	Business Protocol	3
MNT30	Business Continuity Management	3
MNT31	Organizational Reengineering	3
MNT32	Blue Ocean Strategy	3
MNT33	The Juggle Manager	3

Project Management		
Course Code	Course Title	Duration Days
PM1	Effective Project Management	5
PM2	Project Risk Management	5
PM3	Project Management & Tender Preparation	5
PM4	Effective Contract Management	5
PM5	Bidding & Pricing Strategies	5
PM6	PMP Preparatory Course	5
PM7	MS Projects Application	5



Project Management		
Course Code	Course Title	Duration Days
PMC1	Basics of Project Controls	5
PMC2	Project Planning & Scheduling using Primavera	5
PMC3	Basics of Cost Estimation	5
PMC4	Project Cost Control & Reporting	5
PMC5	Advanced Project Scheduling	5
PMC6	Feasibility Studies for Industrial Projects	5



Customized courses

We have a group of consultants to assess and verify the organization training needs and customize as required.

Contact us: Info@stackoil.net www.stackoil.net

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